



Rizzetta & Company

Lake Padgett Estates Independent Special District

Board of Supervisors Meeting April 20, 2022

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.lakepadgettisd.org

**LAKE PADGETT ESTATES
INDEPENDENT SPECIAL
DISTRICT**

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors	Steve Yarbrough	Chair
	Pam Carr	Vice Chair
	April Wakefield	Assistant Secretary
	Justin Andrews	Assistant Secretary
	Larry Dunleavy	Assistant Secretary
District Manager	Scott Brizendine	Rizzetta & Company, Inc.
District Manager	Sean Craft	Rizzetta & Company, Inc.
District Counsel	Tim Hayes	Law Offices of Timothy G, Hayes
District Engineer	John Mueller	Landis Evans & Partners

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make commentson matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring specialaccommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired,please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop withrespect to any matter considered at the meeting/hearing/workshop is advised that personwill need a record of the proceedings and that accordingly, the person may need to ensurethat a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

LAKE PADGETT ESTATES INDEPENDANT SPECIAL DISTRICT
DISTRICT OFFICE – Wesley Chapel, Florida (813) 994-1001
Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa, FL 33614
www.lakepadgettisd.org

April 13, 2023

**Board of Supervisors
Lake Padgett Estates
Independent Special District**

REVISED AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of the Lake Padgett Estates Independent Special District will be held on **Thursday, April 20, 2023, at 6:30 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL 34639. The following is the agenda for this meeting:

- 1. CALL TO ORDER / ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS**
- 4. STAFF REPORTS**
 - A.** District Engineer
 - B.** District Counsel
 1. Review of the Illegal Parking/ Towing Policy Tab 1
 - C.** Maintenance Supervisor Report
 1. Review of the Completed Work Report Tab 2
 - D.** District Manager
 1. Review of the District Manager's Report Tab 3
 2. Review of the Website Audit Tab 4
- 5. BUSINESS ITEMS**
 - A.** Consideration of New Maintenance F250 Truck Tab 5
- 6. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on March 16, 2023 Tab 6
 - B.** Consideration of Minutes of Board of Supervisors' Audit Committee Meeting held on March 16, 2023 Tab 7
 - C.** Consideration of Operations & Maintenance Expenditures for March 2023 Tab 8
- 7. SUPERVISOR REQUESTS**
 - A.** Discussion of the Gulf Wind and Roach Park Parking
 1. Future of Park
 2. Signs
 - B.** Discussion of the Contact Person and Emergency Number After Park Hours
 - C.** Discussion of Policy, Procedures, & Protocols
- 8. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, or to obtain a copy of the full agenda, please do not hesitate to contact Scott Brizendine at sbrizendine@rizzetta.com.

Sincerely,

Scott Brizendine

Scott Brizendine
District Manager

Tab 1

LPEISD Towing Policy for illegally parked vehicles on LPEISD property.

Definitions: For purposes of this policy the following definitions shall apply:

ILLEGALLY PARKED –

1. Vehicles parked on LPEISD property outside of designated parking areas;
2. Vehicles parked on LPEISD property that block driveways or access points;
3. Vehicles left on LPEISD property overnight or after normal operating hours;
4. Vehicles owned by non-residents who are not guests of residents, regardless of being parked in legally designated areas or otherwise.

VEHICLES –

1. Automobiles, trucks, recreational vehicles and motorcycles;
2. Golf carts, both gas combustion and battery operated;
3. Boats and boat trailers; and
4. Food trucks and any and all commercial vehicles.

LPEISD will tow illegally parked vehicles on LPEISD owned property in strict compliance with F.S. 715.07, a copy of which is attached and incorporated herein by reference as Exhibit "A".

Towing companies utilized by LPEISD shall be properly licensed and insured pursuant to applicable Florida law. The towing company's name, address and telephone number will be kept on file at the District's main office as well as the on-site staff office and will be readily provided to anyone whose vehicle has been towed from District property.

The towing service bears sole responsibility for any damage to vehicles sustained during the tow, transport, and storage process.

The LPEISD Board of Supervisors and the District's management company shall have the authority to grant special permission for vehicles to park in violation of this policy provided such parking is part of special events and activities or construction activity approved by the LPEISD Board of Supervisors.

EXHIBIT "A"

Select Year: 2022 ▼

The 2022 Florida Statutes (including 2022 Special Session A and 2023 Special Session B)

Title XL
REAL AND PERSONAL PROPERTY

Chapter 715
PROPERTY: GENERAL PROVISIONS

[View Entire Chapter](#)

715.07 Vehicles or vessels parked on private property; towing.—

(1) As used in this section, the term:

(a) "Vehicle" means any mobile item which normally uses wheels, whether motorized or not.

(b) "Vessel" means every description of watercraft, barge, and airboat used or capable of being used as a means of transportation on water, other than a seaplane or a "documented vessel" as defined in s. [327.02](#).

(2) The owner or lessee of real property, or any person authorized by the owner or lessee, which person may be the designated representative of the condominium association if the real property is a condominium, may cause any vehicle or vessel parked on such property without her or his permission to be removed by a person regularly engaged in the business of towing vehicles or vessels, without liability for the costs of removal, transportation, or storage or damages caused by such removal, transportation, or storage, under any of the following circumstances:

(a) The towing or removal of any vehicle or vessel from private property without the consent of the registered owner or other legally authorized person in control of that vehicle or vessel is subject to substantial compliance with the following conditions and restrictions:

1.a. Any towed or removed vehicle or vessel must be stored at a site within a 10-mile radius of the point of removal in any county of 500,000 population or more, and within a 15-mile radius of the point of removal in any county of fewer than 500,000 population. That site must be open for the purpose of redemption of vehicles on any day that the person or firm towing such vehicle or vessel is open for towing purposes, from 8:00 a.m. to 6:00 p.m., and, when closed, shall have prominently posted a sign indicating a telephone number where the operator of the site can be reached at all times. Upon receipt of a telephoned request to open the site to redeem a vehicle or vessel, the operator shall return to the site within 1 hour or she or he will be in violation of this section.

b. If no towing business providing such service is located within the area of towing limitations set forth in sub-subparagraph a., the following limitations apply: any towed or removed vehicle or vessel must be stored at a site within a 20-mile radius of the point of removal in any county of 500,000 population or more, and within a 30-mile radius of the point of removal in any county of fewer than 500,000 population.

2. The person or firm towing or removing the vehicle or vessel shall, within 30 minutes after completion of such towing or removal, notify the municipal police department or, in an unincorporated area, the sheriff, of such towing or removal, the storage site, the time the vehicle or vessel was towed or removed, and the make, model, color, and license plate number of the vehicle or description and registration number of the vessel and shall obtain the name of the person at that department to whom such information was reported and note that name on the trip record.

3. A person in the process of towing or removing a vehicle or vessel from the premises or parking lot in which the vehicle or vessel is not lawfully parked must stop when a person seeks the return of the vehicle or vessel. The vehicle or vessel must be returned upon the payment of a reasonable

service fee of not more than one-half of the posted rate for the towing or removal service as provided in subparagraph 6. The vehicle or vessel may be towed or removed if, after a reasonable opportunity, the owner or legally authorized person in control of the vehicle or vessel is unable to pay the service fee. If the vehicle or vessel is redeemed, a detailed signed receipt must be given to the person redeeming the vehicle or vessel.

4. A person may not pay or accept money or other valuable consideration for the privilege of towing or removing vehicles or vessels from a particular location.

5. Except for property appurtenant to and obviously a part of a single-family residence, and except for instances when notice is personally given to the owner or other legally authorized person in control of the vehicle or vessel that the area in which that vehicle or vessel is parked is reserved or otherwise unavailable for unauthorized vehicles or vessels and that the vehicle or vessel is subject to being removed at the owner's or operator's expense, any property owner or lessee, or person authorized by the property owner or lessee, before towing or removing any vehicle or vessel from private property without the consent of the owner or other legally authorized person in control of that vehicle or vessel, must post a notice meeting the following requirements:

a. The notice must be prominently placed at each driveway access or curb cut allowing vehicular access to the property within 10 feet from the road, as defined in s. 334.03(22). If there are no curbs or access barriers, the signs must be posted not fewer than one sign for each 25 feet of lot frontage.

b. The notice must clearly indicate, in not fewer than 2-inch high, light-reflective letters on a contrasting background, that unauthorized vehicles will be towed away at the owner's expense. The words "tow-away zone" must be included on the sign in not fewer than 4-inch high letters.

c. The notice must also provide the name and current telephone number of the person or firm towing or removing the vehicles or vessels.

d. The sign structure containing the required notices must be permanently installed with the words "tow-away zone" not fewer than 3 feet and not more than 6 feet above ground level and must be continuously maintained on the property for not fewer than 24 hours before the towing or removal of any vehicles or vessels.

e. The local government may require permitting and inspection of these signs before any towing or removal of vehicles or vessels being authorized.

f. A business with 20 or fewer parking spaces satisfies the notice requirements of this subparagraph by prominently displaying a sign stating "Reserved Parking for Customers Only Unauthorized Vehicles or Vessels Will be Towed Away At the Owner's Expense" in not fewer than 4-inch high, light-reflective letters on a contrasting background.

g. A property owner towing or removing vessels from real property must post notice, consistent with the requirements in sub-subparagraphs a.-f., which apply to vehicles, that unauthorized vehicles or vessels will be towed away at the owner's expense.

A business owner or lessee may authorize the removal of a vehicle or vessel by a towing company when the vehicle or vessel is parked in such a manner that restricts the normal operation of business; and if a vehicle or vessel parked on a public right-of-way obstructs access to a private driveway the owner, lessee, or agent may have the vehicle or vessel removed by a towing company upon signing an order that the vehicle or vessel be removed without a posted tow-away zone sign.

6. Any person or firm that tows or removes vehicles or vessels and proposes to require an owner, operator, or person in control or custody of a vehicle or vessel to pay the costs of towing and storage before redemption of the vehicle or vessel must file and keep on record with the local law enforcement agency a complete copy of the current rates to be charged for such services and post at the storage site an identical rate schedule and any written contracts with property owners, lessees, or persons in control of property which authorize such person or firm to remove vehicles or vessels as provided in this section.

7. Any person or firm towing or removing any vehicles or vessels from private property without the consent of the owner or other legally authorized person in control or custody of the vehicles or vessels shall, on any trucks, wreckers as defined in s. 713.78(1)(c), or other vehicles used in the towing or

removal, have the name, address, and telephone number of the company performing such service clearly printed in contrasting colors on the driver and passenger sides of the vehicle. The name shall be in at least 3-inch permanently affixed letters, and the address and telephone number shall be in at least 1-inch permanently affixed letters.

8. Vehicle entry for the purpose of removing the vehicle or vessel shall be allowed with reasonable care on the part of the person or firm towing the vehicle or vessel. Such person or firm shall be liable for any damage occasioned to the vehicle or vessel if such entry is not in accordance with the standard of reasonable care.

9. When a vehicle or vessel has been towed or removed pursuant to this section, it must be released to its owner or person in control or custody within 1 hour after requested. Any vehicle or vessel owner or person in control or custody has the right to inspect the vehicle or vessel before accepting its return, and no release or waiver of any kind which would release the person or firm towing the vehicle or vessel from liability for damages noted by the owner or person in control or custody at the time of the redemption may be required from any vehicle or vessel owner or person in control or custody as a condition of release of the vehicle or vessel to its owner or person in control or custody. A detailed receipt showing the legal name of the company or person towing or removing the vehicle or vessel must be given to the person paying towing or storage charges at the time of payment, whether requested or not.

(b) These requirements are minimum standards and do not preclude enactment of additional regulations by any municipality or county including the right to regulate rates when vehicles or vessels are towed from private property.

(3) This section does not apply to law enforcement, firefighting, rescue squad, ambulance, or other emergency vehicles or vessels that are marked as such or to property owned by any governmental entity.

(4) When a person improperly causes a vehicle or vessel to be removed, such person shall be liable to the owner or lessee of the vehicle or vessel for the cost of removal, transportation, and storage; any damages resulting from the removal, transportation, or storage of the vehicle or vessel; attorney's fees; and court costs.

(5)(a) Any person who violates subparagraph (2)(a)2. or subparagraph (2)(a)6. commits a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083.

(b) Any person who violates subparagraph (2)(a)1., subparagraph (2)(a)3., subparagraph (2)(a)4., subparagraph (2)(a)7., or subparagraph (2)(a)9. commits a felony of the third degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084.

History.—s. 1, ch. 76-83; s. 221, ch. 77-104; s. 2, ch. 79-206; s. 2, ch. 79-271; s. 2, ch. 79-410; s. 1, ch. 83-330; s. 51, ch. 87-198; s. 3, ch. 88-240; s. 9, ch. 90-283; s. 839, ch. 97-102; s. 18, ch. 2001-64; s. 5, ch. 2005-137; s. 11, ch. 2006-172; s. 10, ch. 2014-70; s. 7, ch. 2020-174.

Tab 2

LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544
MAILING ADDRESS · 3434 COLWELL AVENUE · SUITE 200 · TAMPA, FLORIDA 33614

• As well as general lawn and weed maintenance janitorial duties clerical work, and meeting with residents for new decals gate keys the following maintenance repairs have been completed from 3/04/23.to date

- Installed new tire to work lawn mower.
- Ordered parts for tractor lawn mower attachment.
- Treated canal openings on east lake for water lilies.
- At Saxon Park. Installed new cameras to outside of bathroom block.
- At Padgett Park, Repaired sprinkler heads.
- At Padgett Park, queen palm was planted. donated by resident.
- Picked up and installed new idler bearings for tractor mower attachment.
- Took delivery of free mulch and spread in plant beds.
- On east lake thinned out water lilies to canal entrances.
- Treated section of lake Joyce for algae spatterdock Lillys and curly leaf pond weed.
- Ordered new door lock sets for lake Saxon bathrooms.
- At padgett boat ramp, removed buildup of sand.
- At padgett park pressure washed outside of bathroom block.
- At Saxon Park pressure washed exterior of bathroom block.
- Treated drainage canal between weeks and Saxon for duck weed.
- Treated section of long lake for duck weed and algae.
- Installed new door hardware to bathrooms at Saxon Park.
- At laird park. raked beach area of washed-up eel grass.
- At Padgett and laird park installed a portion of new swim rope area floats.
-
-
-

Tab 3



Rizzetta & Company

UPCOMING DATES TO REMEMBER

- **Next Meeting:** May 18, 2023 @ 6:30 PM
- **Proposed Budget Presentation:** May 18, 2023

**District
Manager's
Report**

April 20

2023

FINANCIAL SUMMARY

2/28/2023

General Fund Cash & Investment Balance:	\$820,400
Reserve Fund Cash & Investment Balance:	<u>\$388,892</u>
Total Cash and Investment Balances:	\$1,209,292
General Fund Expense Variance: \$100,224	Under Budget

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Tab 4



Quarterly Compliance Audit Report

Lake Padgett Estates

Date: April 2023 - 1st Quarter

Prepared for: Scott Brizendine

Developer: Rizzetta

Insurance agency:



Preparer:

Jason Morgan - *Campus Suite Compliance*

ADA Website Accessibility and Florida F.S. 189.069 Requirements

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Compliance Audit Overview

The Community Website Compliance Audit (CWCA) consists of a thorough assessment of Florida Community Development District (CDD) websites to assure that specified district information is available and fully accessible. Florida Statute Chapter 189.069 states that effective October, 2015, every CDD in the state is required to maintain a fully compliant website for reporting certain information and documents for public access.

The CWCA is a reporting system comprised of quarterly audits and an annual summary audit to meet full disclosure as required by Florida law. These audits are designed to assure that CDDs satisfy all compliance requirements stipulated in Chapter 189.069.

Compliance Criteria

The CWCA focuses on the two primary areas – website accessibility as defined by U.S. federal laws, and the 16-point criteria enumerated in [Florida Statute Chapter 189.069](#).



ADA Website Accessibility

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines – [WCAG 2.1](#), which is the international standard established to keep websites barrier-free and the recognized standard for ADA-compliance.



Florida Statute Compliance

Pursuant to F.S. [189.069](#), every CDD is required to maintain a dedicated website to serve as an official reporting mechanism covering, at minimum, 16 criteria. The information required to report and have fully accessible spans: establishment charter or ordinance, fiscal year audit, budget, meeting agendas and minutes and more. For a complete list of statute requirements, see page 3.

Audit Process

The Community Website Compliance Audit covers all CDD web pages and linked PDFs.* Following the [WCAG 2.1](#) levels A, AA, and AAA for web content accessibility, a comprehensive scan encompassing 312 tests is conducted for every page. In addition, a human inspection is conducted to assure factors such as navigation and color contrasts meet web accessibility standards. See page 4 for complete accessibility grading criteria.

In addition to full ADA-compliance, the audit includes a 16-point checklist directly corresponding with the criteria set forth in Florida Statute Chapter 189.069. See page 5 for the complete compliance criteria checklist.

* **NOTE:** Because many CDD websites have links to PDFs that contain information required by law (meeting agendas, minutes, budgets, miscellaneous and ad hoc documents, etc.), audits include an examination of all associated PDFs. **PDF remediation** and ongoing auditing is critical to maintaining compliance.



ADA Website Accessibility

Result: **PASSED**

Accessibility Grading Criteria

Passed	Description
Passed	Website errors* 0 WCAG 2.1 errors appear on website pages causing issues**
Passed	Keyboard navigation The ability to navigate website without using a mouse
Passed	Website accessibility policy A published policy and a vehicle to submit issues and resolve issues
Passed	Color contrast Colors provide enough contrast between elements
Passed	Video captioning Closed-captioning and detailed descriptions
Passed	PDF accessibility Formatting PDFs including embedded images and non-text elements
Passed	Site map Alternate methods of navigating the website

*Errors represent less than 5% of the page count are considered passing

**Error reporting details are available in your Campus Suite Website Accessibility dashboard



Florida F.S. 189.069 Requirements

Result: **PASSED**

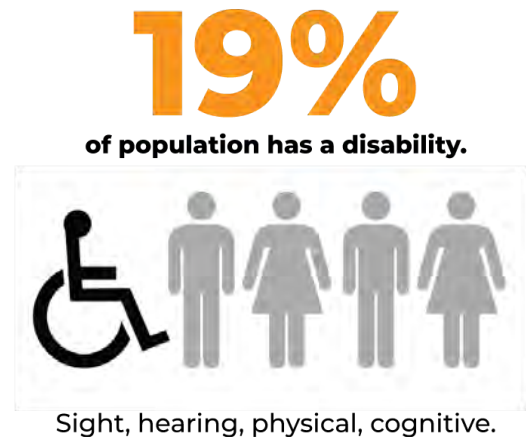
Compliance Criteria

Passed	Description
Passed	Full Name and primary contact specified
Passed	Public Purpose
Passed	Governing body Information
Passed	Fiscal Year
Passed	Full Charter (Ordinance and Establishment) Information
Passed	CDD Complete Contact Information
Passed	District Boundary map
Passed	Listing of taxes, fees, assessments imposed by CDD
Passed	Link to Florida Commission on Ethics
Passed	District Budgets (Last two years)
Passed	Complete Financial Audit Report
Passed	Listing of Board Meetings
Passed	Public Facilities Report, if applicable
Passed	Link to Financial Services
Passed	Meeting Agendas for the past year, and 1 week prior to next

Accessibility overview

Everyone deserves equal access.

With nearly 1-in-5 Americans having some sort of disability – visual, hearing, motor, cognitive – there are literally millions of reasons why websites should be fully accessible and compliant with all state and federal laws. Web accessibility not only keeps board members on the right side of the law, but enables the entire community to access all your web content. The very principles that drive accessible website design are also good for those without disabilities.



The legal and right thing to do

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines, WCAG 2.1, the international standard established to keep websites barrier-free. Plain and simple, any content on your website must be accessible to everyone.



ADA Compliance Categories

Most of the problems that occur on a website fall in one or several of the following categories.



Contrast and colors

Some people have vision disabilities that hinder picking up contrasts, and some are color blind, so there needs to be a distinguishable contrast between text and background colors. This goes for buttons, links, text on images – everything. Consideration to contrast and color choice is also important for extreme lighting conditions.

Contract checker: <http://webaim.org/resources/contrastchecker>



Using semantics to format your HTML pages

When web page codes are clearly described in easy-to-understand terms, it enables broader sharing across all browsers and apps. This ‘friendlier’ language not only helps all the users, but developers who are striving to make content more universal on more devices.



Text alternatives for non-text content

Written replacements for images, audio and video should provide all the same descriptors that the non-text content conveys. Besides helping with searching, clear, concise word choice can make vivid non-text content for the disabled.

Helpful article: <http://webaim.org/techniques/alttext>



Ability to navigate with the keyboard

Not everyone can use a mouse. Blind people with many with motor disabilities have to use a keyboard to make their way around a website. Users need to be able to interact fully with your website by navigating using the tab, arrows and return keys only. A “skip navigation” option is also required. Consider using [WAI-ARIA](#) for improved accessibility, and properly highlight the links as you use the tab key to make sections.

Helpful article: www.nngroup.com/articles/keyboard-accessibility

Helpful article: <http://webaim.org/techniques/skipnav>



Easy to navigate and find information

Finding relevant content via search and easy navigation is a universal need. Alt text, heading structure, page titles, descriptive link text (no ‘click here’ please) are just some ways to help everyone find what they’re searching for. You must also provide multiple ways to navigate such as a search and a site map.

Helpful article: <http://webaim.org/techniques/sitetools/>



Properly formatting tables

Tables are hard for screen readers to decipher. Users need to be able to navigate through a table one cell at a time. In addition to the table itself needing a caption, row and column headers need to be labeled and data correctly associated with the right header.

Helpful article: <http://webaim.org/techniques/tables/data>



Making PDFs accessible

PDF files must be tagged properly to be accessible, and unfortunately many are not. Images and other non-text elements within that PDF also need to be ADA-compliant. Creating anew is one thing; converting old PDFs – called PDF remediation – takes time.

Helpful articles: <http://webaim.org/techniques/acrobat/acrobat>



Making videos accessible

Simply adding a transcript isn't enough. Videos require closed captioning and detailed descriptions (e.g., who's on-screen, where they are, what they're doing, even facial expressions) to be fully accessible and ADA compliant.

Helpful article: <http://webaim.org/techniques/captions>



Making forms accessible

Forms are common tools for gathering info and interacting. From logging in to registration, they can be challenging if not designed to be web-accessible. How it's laid out, use of labels, size of clickable areas and other aspects need to be considered.

Helpful article: <http://webaim.org/techniques/forms>



Alternate versions

Attempts to be fully accessible sometimes fall short, and in those cases, alternate versions of key pages must be created. That is, it is sometimes not feasible (legally, technically) to modify some content. These are the 'exceptions', but still must be accommodated.



Feedback for users

To be fully interactive, your site needs to be able to provide an easy way for users to submit feedback on any website issues. Clarity is key for both any confirmation or error feedback that occurs while engaging the page.



Other related requirements

No flashing

Blinking and flashing are not only bothersome, but can be disorienting and even dangerous for many users. Seizures can even be triggered by flashing, so avoid using any flashing or flickering content.

Timers

Timed connections can create difficulties for the disabled. They may not even know a timer is in effect, it may create stress. In some cases (e.g., purchasing items), a timer is required, but for most school content, avoid using them.

Fly-out menus

Menus that fly out or down when an item is clicked are helpful to dig deeper into the site's content, but they need to be available via keyboard navigation, and not immediately snap back when those using a mouse move from the clickable area.

No pop-ups

Pop-up windows present a range of obstacles for many disabled users, so it's best to avoid using them altogether. If you must, be sure to alert the user that a pop-up is about to be launched.

Web Accessibility Glossary

Assistive technology	Hardware and software for disabled people that enable them to perform tasks they otherwise would not be able to perform (e.g., a screen reader)
WCAG 2.0	Evolving web design guidelines established by the W3C that specify how to accommodate web access for the disabled
504	Section of the Rehabilitation Act of 1973 that protects civil liberties and guarantees certain rights of disabled people
508	An amendment to the Rehabilitation Act that eliminates barriers in information technology for the disabled
ADA	American with Disabilities Act (1990)
Screen reader	Software technology that transforms the on-screen text into an audible voice. Includes tools for navigating/accessing web pages.
Website accessibility	Making your website fully accessible for people of all abilities
W3C	World Wide Web Consortium – the international body that develops standards for using the web

Tab 5

Email from Pam Carr:

I gave Rick Giogrande with Pasco County the truck specs: extended cab, 250, 8 ft bed, 4 wheel drive, an backup camera.

He said it takes time to find a vehicle as only a few are allocated for fleet service, and they are rationed. Cost is closer to 55k to 60 K. Our budget is 46k .

Scott Brizendine's Email Response:

Sounds good Pam, we will add Consideration of New Maintenance Truck on the April 20th agenda.

\$46,000 was budgeted this year for a F250 to replace the existing truck.

Tab 6

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

LAKE PADGETT INDEPENDENT SPECIAL DISTRICT

The Regular Meeting of the Board of Supervisors of Lake Padgett Estates Independent Special District was held on **Thursday, March 16, 2023, at 6:30 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL 34639.

Present and constituting a quorum:

Pamela Carr	Board Supervisor, Vice Chair
Justin Andrews	Board Supervisor, Assistant Secretary
April Wakefield	Board Supervisor, Assistant Secretary

Also present were:

Lynn Hayes	District Manager, Rizzetta & Company, Inc.
John Mueller	District Engineer, Landis Evans & Partner
Tim Hayes	District Counsel, Law Offices of Tim G. Hayes
Steve Rowell	Maintenance Supervisor, Lake Padgett ISD

Audience	Present
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FIRST ORDER OF BUSINESS **Roll Call**

Mr. Lynn Hayes performed roll call and confirmed that a quorum was met. The meeting began at 6:47 p.m.

SECOND ORDER OF BUSINESS **Audience Comments**

A member of the Civic Association would like to have an Egg Hunt on April 8, 2023 from 2:00 p.m. to 4:00 p.m. at Laird Park.

THIRD ORDER OF BUSINESS **Consideration of the Board of Supervisors
Regular Meeting Minutes of the February 16,
2023**

On a Motion by Ms. Carr and seconded by Mr. Andrews, with all in favor, the Board of Supervisors approved the February 16, 2023 Regular Meeting Minutes, for the Lake Padgett Estates Independent Special District.

The Board and residents discussed the Wood Ward Tract. All questions were answered.

FOURTH ORDER OF BUSINESS

**Consideration of the Operation and
Maintenance Expenditures for February 2023**

Mr. Lynn Hayes presented the Operation and Maintenance Expenditures for February 2023, totaling \$26,908.72.

On a Motion by Ms. Carr and seconded by Ms. Wakefield, with all in favor, the Board of Supervisors ratified the February 2023 Operations and Maintenance Expenditures in the amount of \$26,908.72, for the Lake Padgett Estates Independent Special District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Engineer

Mr. Mueller updated the Board on the Beach testing, E.B.I. Survey and Lake Saxon Trail Encroachments, and Pasco County Drainage Improvements.

Mr. Mueller had a discussion with the Board and residents about the Lake Saxon Trails and additional encroachments on the trail. The Board will have to decide what improvements they would like to make.

On a Motion by Ms. Wakefield and seconded by Ms. Carr, with all in favor, the Board of Supervisors authorized Mr. Tim Hayes to send a letter to the homeowner to remove items that encroach on the Lake Saxon Trail or produce a survey to verify the property boundaries, for the Lake Padgett Estates Independent Special District.

B. Maintenance Supervisor Report

Mr. Rowell presented his report, and the Board did not have any questions at this time.

C. District Counsel

Mr. Hayes presented his report to the Board.

The Board held a brief discussion regarding the Illegal Parking/Towing Policy. They agreed to table this item to the April 20, 2023 regular meeting.

There was a discussion regarding Meghan Riemann and her request to have a party at East Lake Park on April 15, 2023 between 11 a.m. and 5 p.m. At this time, the Board is requesting more information from Ms. Riemann before approving her reservation request.

The Ski Event request with Ann's Angels and the Tampa Bay Show Team was briefly discussed by the Board, District Counsel and residents. They voiced their concerns about the number of people that will attend this event and the possible legal issues. Mr. Tim Hayes suggested that the Board review their current rules and regulations to change that an event can have 25 people for each request and the possible loophole.

D. District Manager Report

Mr. Hayes presented his report, and the Board did not have any questions at this time.

Mr. Hayes reminded the Board that their next regular meeting will be held on April 20, 2023 at 6:30 p.m. at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, Florida 34639.

SIXTH ORDER OF BUSINESS

Supervisor Requests

A. Discussion of the Gulf Wind and Roach Park Parking

The Board has decided to table this discussion until the April 20, 2023 meeting.

B. Discussion of contact person and emergency number for after park hours.

The Board has decided to table this discussion until the April 20, 2023 meeting.

SEVENTH ORDER OF BUSINESS

Adjournment

Mr. Hayes stated that if there was no further business to come before the Board of Supervisors, then a motion to adjourn would be in order.

On a Motion by Ms. Carr and seconded by Ms. Wakefield, with all in favor, the Board of Supervisors adjourned the meeting at 8:28 p.m., for the Lake Padgett Estates Independent Special District.

Assistant Secretary/Secretary

Chair/Vice Chair

Tab 7

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

LAKE PADGETT INDEPENDENT SPECIAL DISTRICT

The 1st Audit Meeting of the Board of Supervisors of Lake Padgett Estates Independent Special District was held on **Thursday, March 16, 2023, at 6:30 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL 34639.

Present and constituting a quorum:

Pamela Carr	Committee Member
Justin Andrews	Committee Member
April Wakefield	Committee Member

Also present were:

Lynn Hayes	District Manager, Rizzetta & Company, Inc.
John Mueller	District Engineer, Landis Evans & Partner
Tim Hayes	District Counsel, Law Offices of Tim G. Hayes
Steve Rowell	Maintenance Supervisor, Lake Padgett ISD

FIRST ORDER OF BUSINESS

Roll Call

Mr. Lynn Hayes performed roll call. The meeting began at 6:30 p.m.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Presentation of Audit Proposal Instructions

Mr. Hayes presented the audit proposal instruction for the Committee's consideration.

On a Motion by Ms. Carr and seconded by Ms. Wakefield, with all in favor, the Audit Committee approved the audit proposal instructions, for the Lake Padgett Estates Independent Special District.

FOURTH ORDER OF BUSINESS

Presentation of Audit Evaluation Criteria

Mr. Hayes presented the audit evaluation criteria for the Committee's consideration.

On a Motion by Ms. Carr and seconded by Mr. Andrews, with all in favor, the Audit Committee approved the audit evaluation criteria with price, for the Lake Padgett Estates Independent Special District.

FIFTH ORDER OF BUSINESS

Presentation of Audit RFP Advertisement

Mr. Hayes presented the audit RFP advertisement for the Committee's consideration.

On a Motion by Mr. Andrews and seconded by Ms. Carr, with all in favor, the Audit Committee approved the audit RFP advertisement, for the Lake Padgett Estates Independent Special District.

SIXTH ORDER OF BUSINESS

Adjournment

Mr. Lynn Hayes stated that if there was no further business to come before the Board of Supervisors, then a motion to adjourn would be in order.

On a Motion by Ms. Carr and seconded by Mr. Andrews, with all in favor, the Audit Committee adjourned the meeting at 6:46 p.m., for the Lake Padgett Estates Independent Special District.

Assistant Secretary/Secretary

Chair/Vice Chair

Tab 8

LAKE PADGETT ESTATES ISD

District Office · Wesley Chapel, Florida · (813) 994-1001
Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.lakepadgettisd.org

Operation and Maintenance Expenditures March 2023 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from March 1, 2023 through March 31, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: \$ **39,559.77**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

LAKE PADGETT ESTATES ISD

Paid Operation & Maintenance Expenditures

March 1, 2023 Through March 31, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
ADP Easypay	EFT	627128448	Benefits Package 02/23	\$ 20.00
ADP Easypay	EFT	627964529	PPE 02/26/23 PPD 03/03/23 Fees	\$ 121.69
ADP Easypay	EFT	628391359	Benefits Package 03/23	\$ 20.00
ADP Easypay	EFT	628947002	PPE 03/12/23 PPD 03/17/23 Fees	\$ 121.69
ADP Easypay	EFT	629630793	Time & Attendance 03/23	\$ 42.46
ADP Easypay	EFT	PPE 02/26/23 PPD 03/03/23	PPE 02/26/23 PPD 03/03/23	\$ 3,591.33
ADP Easypay	EFT	PPE 03/12/23 PPD 03/17/23	PPE 03/12/23 PPD 03/17/23	\$ 3,561.56
ADP Easypay	EFT	PPE 03/26/23 PPD 03/31/23	PPE 03/26/23 PPD 03/31/23	\$ 3,938.48
Column Software, PBC	100114	812C86D6-0001	Legal Advertising 12/22	\$ 196.40
Column Software, PBC	100114	812C86D6-0002	Legal Advertising 12/22	\$ 196.40

LAKE PADGETT ESTATES ISD

Paid Operation & Maintenance Expenditures

March 1, 2023 Through March 31, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Duke Energy	EFT	9100 8816 3760 02/23 Autopay 320	22140 Coldstream Rd 02/23	\$ 93.89
Duke Energy	EFT	9300 0001 2893 01/23 Autopay 320	Summary Bill 01/23	\$ 779.82
EBI Surveying	100116	17667	Boundary Survey 12/22	\$ 2,850.00
Florida Blue	EFT	76294721	Health Insurance 03/15/23 - 04/15/23	\$ 3,077.57
Florida Department of Revenue	100115	Sales & Use Tax 02/23	Sales & Use Tax 02/23	\$ 13.08
Frontier Florida, LLC	EFT	0414020-5 02/23 Autopay 320	813-995-2205-0414020-5 02/23	\$ 91.68
Lake Padgett Estates CDD	DC030123	DC030123	Debit Card Replenishment	\$ 757.15
Lake Padgett Estates CDD	DC031423	DC031423	Debit Card Replenishment	\$ 648.76
Landis, Evans and Partners, Inc	100120	1537-17-68	Engineering Services 08/22	\$ 487.50
Landis, Evans and Partners, Inc	100120	1537-17-69	Engineering Services 10/22	\$ 1,953.75

LAKE PADGETT ESTATES ISD

Paid Operation & Maintenance Expenditures

March 1, 2023 Through March 31, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Landis, Evans and Partners, Inc	100120	1537-17-72	Engineering Services 01/23	\$ 1,365.00
Landis, Evans and Partners, Inc	100117	1537-17-73	Engineering Services 02/23	\$ 731.25
Lowe's	EFT	9900 929490 3	Misc Supplies 02/23	\$ 847.87
Pasco Testing Lab and Sales, Inc.	100118	18611	1st Quarterly Water Sampling/Testing for Lake Padgett & East Lake 03/23	\$ 480.00
Republic Services	EFT	0762-003251157 Autopay 320	Waste Management Services 03/23	\$ 681.70
Rizzetta & Company, Inc.	100112	INV0000078017	District Management Fees 03/23	\$ 4,552.50
Stealth Security Consultants, LLC	100119	1055-RC	Monthly Security Officer 04/23	\$ 6,480.00
Timothy G. Hayes & Associates	100113	318	Legal Services 02/23	\$ 1,757.50
Verizon Wireless	EFT	9929620514	Staff Cell Phones 03/23	\$ <u>100.74</u>
Report Totals				\$ <u>39,559.77</u>